

TEXANS CAN ACADEMIES
360 CHECK AND BALANCES
Accountability Plan

Area: Instructional Tools 25%	Points Obtained
All Items audited area are in compliance	100
1 Audited Area is Missing	90
2 Audited Areas are Missing	80
3 Audited Areas are Missing	0

Area: Data Validation 50%	Points Obtained
All Items audited area are in compliance	100
1 Audited Area is Missing	90
2 Audited Areas are Missing	80
3 Audited Areas are Missing	70
More than 3 Audited Areas Missed	0

Area: Student Management 25%	Points Obtained
All Items audited area are in compliance	100
1 Audited Area is Missing	90
2 Audited Areas are Missing	80
3 Audited Areas are Missing	70
4 Audited Areas Missed	0

TEXANS CAN ACADEMIES

360 CHECK AND BALANCES

Area	Exercise	Area Audited	Possible Points	Campus
Instructional Tools 25%	1	TOPS Observations	100	
	2	Schedules Accuracy		
	3	Testing Procedures		
Data Validation 50%	4	Attendance Audits	100	
	5	Endorsements Indicators		
	6	SPED Compliance		
	7	Graduation		
	8	Credit Recovery Rules		
Student Management 25%	9	Student out reach	100	
	10	Infosnap Students Contacted		
	11	Safety Drills		
	12	Grade Level Change		

Area	Exercise	Area Audited	Expectation
	1	TOPS Observations	2 Per teacher Per month – Formal Observations cannot be conducted on the same week
	2	Schedules Accuracy (If you are missing one of the expectations will be counted as a NO)	<ol style="list-style-type: none"> Utilizing the data roster, identifying that students are scheduled in the appropriate testing intervention course (based also on students' credits in those courses) Sample of schedules pulled, transcripts evaluated, students schedule appropriately based on district scheduling framework, and NO DUPLICATION OF CREDITS. No more than 5 duplicated credit courses All teachers MUST be teaching the assigned classes following the correct rules for funding.
	3	Testing Procedures (Applies only during testing periods) (If you are missing one of the expectations will be counted as a NO)	<ol style="list-style-type: none"> Zero Staff Testing Violations and Serious Irregularities Fulfilled ALL deadlines for Submission on time Campus Training is conducted and documented before deadlines
Data Validation	4	Attendance Audits	Any Attendance Audit below 90% is a failure. To be in compliance with the Student attendance handbook.
	5	Endorsements Indicators	If a group of 5 students or more are missing or incorrectly coded for endorsements it will be a fail, after 30 days of enrollment.
	6	SPED Compliance	100% students correctly coded, timeline, and services met.
	7	Graduation - SMS	<ul style="list-style-type: none"> IGC: 100% Accuracy with state & district policies and procedures including PEIMS. SPED: 100% Accuracy with state & district policies and procedures before student is graduated. Coding: 100% Accuracy with all codes in eSchool. Transcripts: Ensure all elements in the transcripts are in compliance including labels, coding, duplicate classes moved or labeled, testing, dates.
	8	Credit Recovery Rules	<ol style="list-style-type: none"> 100% of the students following Credit Recovery Rules Guidelines

			2. 100% Accuracy assigning classes in the system for student.
	9	Student outreach	<ol style="list-style-type: none"> 1. 3 contacts per month for students that have 8 or more absences in one period. Notes in SMS will be the evidence to demonstrate this item. 2. 5 contacts per month for students that have 12 or more absences in one period. Notes in SMS will be the evidence to demonstrate this item. 3. No more than 25% of current active students with 20 or more absences in one period for the term. For Asynchronous Instructions ONLY 3rd or 7th period will be count for this item.
	10	Infosnap Students Contacted	100% after 10 days application completed
	11	Safety Drills	100% each Month
	12	Grade Level Change	If 6 or more students needs grade level change due to campus mistakes.
		Total	100

Corrective Actions and Consequences

Met Standard > 80%

Below Standard: 65% to 79.99%

Unacceptable: below 64.99%

Compliance Audit Type	Action
Met Standard	Great Job! Corrective action MUST be submitted for issues found.
Below Standard	Corrective action MUST be submitted for issues found. <ul style="list-style-type: none"> ● 1st instance: A verbal warning/email will be sent to the Principal and AP by the Superintendent. ● 2nd Instance: Principal and AP will receive a write up after 2 consecutive instances of a “Below Standard” Compliance audit.
Unacceptable	Corrective action MUST be submitted for issues found. <ul style="list-style-type: none"> ● 1st Instance: Principal and AP will receive a write up including 20% discount on performance bonus at the end of the year. ● 2nd Instance: Principal and AP will receive a write up including 50% discount on performance bonus at the end of the year. ● 3rd Instance: Meeting at the Superintendent office for future actions with Campus Leadership.