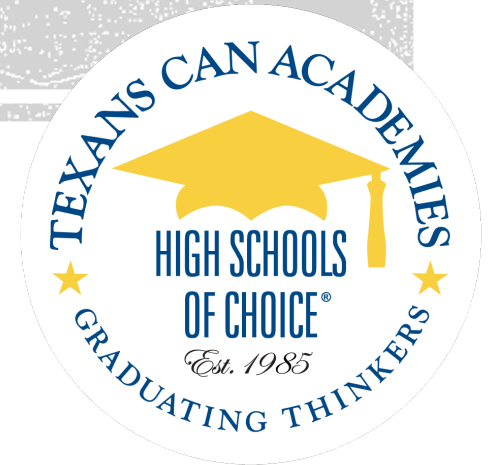


ACADEMIC ACHIEVEMENT RECORDS (AAR)

PEIMS Department
Self-Paced Training
Summer 2020



TRANSCRIPTS

Transcripts are the permanent record of a student's high school program and are generally intended to inform postsecondary institutions or prospective employers of a student's academic credentials and achievements.

The Academic Achievement Record (AAR) is the record of a student's academic achievement for their diploma program. This is also known as a transcript. There are specific guidelines for the minimum which needs to be recorded on the AAR.



AAR AND COLLEGES

The AAR is a record to colleges of what a student has taken in high school as well as their GPA and testing history. Colleges request official copies directly from a school district and are responsible for obtaining authority to do so.



CLEARLY INDICATED ON THE AAR

Student demographics; School data; Student data; and the record of courses and credits earned.

- Endorsement
- Performance Acknowledgment
- Distinguished Level of Achievement
- Completing a dual language immersion program at an elementary school (FHSP)
- The Speech Requirement
- Demonstration of speech
- CPR instruction if completed by student
- Instruction on proper interaction with peace officer (if applicable)



RIGHTS OF ACCESS

The federal Family Educational Rights and Privacy Act (FERPA) and the Texas Attorney General Open Records Decision Number 152, Obligation to Make Available Copies of Student Education Records, January 28, 1977, mandate that students and their parents have an undeniable right to the AAR.

It is illegal to withhold the transcript because the student or the family owes money to the school or for any other reason.



RIGHTS OF ACCESS

Universities or other entities that request official copies of the AAR directly from school districts are responsible for obtaining authority from students for the release of such records. Students may also request direct transmittal of official copies to colleges or to prospective employers.

The words Official Copy imply that the AAR is transmitted directly from the school to the authorized requesting institution without the possibility of alteration. A transcript copy should be marked or stamped Official Copy only at the time of its authorized release from the school district directly to another institution or student-approved recipient, excluding parents/guardians.



STUDENT TRANSFERS

Texans Can Academies ensure that official copies of transcripts are made available to schools to which students transfer.

As the transcript is important for a student's appropriate placement and continued education and the right of access to the transcript is protected by law, the AAR may not be withheld from another school district or charter school for any reason.

Texans Can campus registrars must be forwarded to the receiving district within ten (10) days of the sending district's receipt of a request for the student record.



DIPLOMAS

The year in which a student enters ninth grade determines the graduation requirements he/she must complete to receive a high school diploma.

The AAR is used to differentiate individual accomplishments, achievements, and high school program completion. A standard, undifferentiated high school diploma is awarded to all students who have completed one of the three high school programs and have met state assessment requirements.

This includes students receiving special education services who complete the graduation requirements specified in their IEPs.



RETENTION

The AAR is an official document and must be maintained **permanently** by the district in accordance with the Texas State Library and Archives Commission's Retention Schedule for Records of Public-School Districts.

Copies of these rules may be accessed at at The State and Local Records Management Division.

Academic records for students in 9-12 are to be kept permanently.



COURSE NUMBERS AND TITLES

The course numbers, titles, and standard title abbreviations of state-approved courses used on the AAR are prescribed in the Public Education Information Management System (PEIMS) Code Table C022.

Use of these prescribed numbers, titles, and abbreviations is required for participation in the TREx system.



TRANSCRIPT SAMPLE

5/15/2020

Texans Can Academies - Official Transcript

Page 1 of 3

Student:

Dallas Can Academy - Pleasant Grove
1227 N. Masters Drive
Dallas, TX 75217

Texans Can Academies

Birth Date:

Phone:

State ID:

Graduation Date:

Student ID:

Grade:

Ethnicity:

TX Grant Eligibility:

Parent Guardian:

Gender:

Race:

Certificate of Completion Date:

Graduation Program Type: Foun HS Prg - TAC 74.1021 entered 9th in 14-15

Student Unique ID:

Department: English Language Arts

Year	Building	Course	Seq 1	Seq 2	Avg	Credit
2015	057914005	03220100 ENG 1	91	89		1
2016	057914005	03220200 ENG 2	97	98		0.5
2017	057914005	03220300 ENG 3	95	95		1
2018	057804004	03220400 ENG 4		86	Z	0.5
2018	057914005	03220400 ENG 4	99			0.5

Department: Mathematics

Year	Building	Course	Seq 1	Seq 2	Avg	Credit
2015	057914005	03100500 ALG 1	87	88		1
2016	057914005	03100700 GEOM	98	98		0.5
2017	057914005	03100600 ALG 2	96	97		1
2018	057914005	03102500 INSTUMTH	91			0.5

Department: Social Studies

Year	Building	Course	Seq 1	Seq 2	Avg	Credit
2015	057914005	03340400 W HIST	95	91		1
2016	057914005	03340100 US HIST	94	94		0.5
2017	057914005	03330100 GOVT	100			0.5
2017	057914005	03310300 ECO-FE		94		0.5
2018	057804004	03320100 W GEO	87	Z		0.5
2018	057804004	03320100 W GEO		83	Z	0.5

Department: PE/Equivalent

Year	Building	Course	Seq 1	Seq 2	Avg	Credit
2015	057914005	PES00055 PEITS	100	98		1

Department: Fine Arts

Year	Building	Course	Seq 1	Seq 2	Avg	Credit
2016	057914005	03500100 ART 1	93	93		0.5
2018	057914005	03500900 ART2CRMC	93			0.5

Department: Speech

Year	Building	Course	Seq 1	Seq 2	Avg	Credit
2017	057914005	03241400 COMMAPP		89	D	0.5

Department: Science

Year	Building	Course	Seq 1	Seq 2	Avg	Credit
2015	057914005	03010200 BIO	93	91		1
2016	057914005	03040000 CHEM	91	96		0.5
2017	057914005	03050000 PHYSICS	94	94		1
2017	057914005	03050000 PHYSICS	94	94		1
2018	057914005	A3020000 APENVIR	86			0.5

Department: Health

Year	Building	Course	Seq 1	Seq 2	Avg	Credit
2016	057914005	03810100 HLTH ED		94		0

Department: Other Languages

Year	Building	Course	Seq 1	Seq 2	Avg	Credit
2015	057914005	03440100 SPAN 1	94	92		1
2015	057914005	03440200 SPAN 2	96	E 96	E	1
2016	057914005	A3440100 APSPALAN	95	H 97	H	0.5
2017	057914005	A3440200 APSPALIT	97	H 92	H	1



QUESTIONS

All this information can be found in Texans Can process platform "Doc-Central". Doc-Central can be accessed in Texans Can Staff page.

Questions or concerns? Email PEIMS.Support@texanscan.org

Thank you for participating in the training.

