

FeNAH

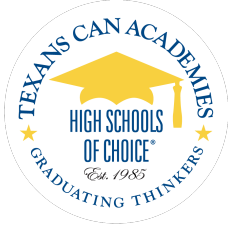
Compliance Unit Texans Can Academies

January 12, 2021





Agenda



Introduction

Compliance Unit

-
- Graduation
 - Substitute Process



Our Team...



Alba N Marrero

**Senior
Compliance
Officer**



Hilda Salguero

**Senior
Compliance
Officer**



Norma Villegas

**Senior
Compliance
Officer**

3 Main Senior Members

Support Members: Data Clerks, Registrars, PEIMS





Compliance Unit

- Purpose of the Meeting/Training
- The goal of the Compliance Unit
- Breakout Activity- Taking a Pulse
- Compliance Unit Overview
- Background, Scope, Organizational Chart
- Mission & Vision
- Next Steps





Session Purpose

The purpose for this session is to introduce the members of the Compliance Unit, share an overview of the unit's background, work scope, and to gather your input in creating the unit's mission and vision.



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Resources

Bit.ly link

<http://bit.ly/3i3L7KK>





Compliance Unit Goal

The goal of the Compliance Unit is to support the district and campuses in aligning to TEA's statutory requirements building district-wide systems and processes that lead to increased student achievement.



Break Out Session Activity

- The purpose of this activity is to see where we are as an organization and where we would like to be in order to create a mission and vision for supporting the district.

Directions:

1. There will be 4 breakout rooms.
2. Each group will be facilitated by a member of the Compliance Unit
3. Each group will name a timekeeper and a reporter.
4. You will have 10 minutes for this activity. Be ready to share out whole group on the following questions:

Ideal District

- How does an ideal district look like?

Glow and Grows

- What is something that is going very well district-wide?
- What could be an opportunity for growth?

District Support

- How can the district support your campus/department efforts?



Break Out Session Links and Groups

Dallas Network 1 PG, GE, DN: (NV)

<https://meet.google.com/men-vjhd-bic?hs=122&authuser=0>

Dallas Network 2 OC, GAR, CFB, WC: (HS)

<https://meet.google.com/zst-zxob-npw?hs=122&authuser=0>

Austin San Antonio: (FEMA)

<https://meet.google.com/exx-cbdj-bth?hs=122&authuser=0>

Houston & Lancaster: (ANM)

<https://meet.google.com/ftx-zook-dqc?hs=122&authuser=0>





Compliance Unit Overview

- Statutory Requirements - Need to be in compliance with TEA
- Best practices- putting in place systems and processes to increase achievement
- Graduating thinkers- Accomplishing our district mission



America Can!

Compliance - Business Solutions Department



Organizational Chart

Compliance Business Solutions Department Fernando Marino

Compliance Officer
Alba N Marrero

Compliance Officer
Hilda Salguero

Compliance Officer
Norma Villegas

PEIMS Director
Carla Clements

PEIMS Manager
Yolanda Cockrum

Systems Manager
Cristina Riera

PEIMS/IT Technical
Support Specialist

PEIMS Support Specialist
Yoselin Valladares

Data Clerk

TCA Dallas North
Stacey Solano

TCA San Antonio
Robin Fonseca

TCA Grant East
Lisa Norris

TCA Oak Cliff
Maria Galvan

TCA Austin
Vanessa Lopez

TCA Houston
Hobby
Gracie Valdez

TCA Pleasant
Grove
Christian Aguilar

TCA Carrollton
Farmers Branch
Jessica Natal

TCA Houston
Southwest
Maria Ayala

TCA Garland
Daniel Johnson

TCA Fort Worth
Westcreek
Lilia Lopez

TCA Houston
North
Ramonica Jack

TCA Fort Worth
Lancaster
Cristina Williams

Campus Registrars

TCA Dallas North
Stacey Solano

TCA San Antonio
Robin Fonseca

TCA Grant East
Lisa Norris

TCA Oak Cliff
Maria Galvan

TCA Austin
Vanessa Lopez

TCA Houston
Hobby
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Lilia Lopez

TCA Houston
North
Ramonica Jack

TCA Fort Worth
Lancaster
Cristina Williams

The Scope

The scope of internal auditing encompasses the examination and evaluation of the adequacy and effectiveness of the District's educational systems, policies, procedures and activities of internal control and the quality of performance in carrying out assigned responsibilities and achieving established.



Evaluating the reliability and integrity of operating, and performance information and the means used to identify, measure, classify, and report such information.



Analyzing the systems established to ensure compliance with TEA policies, plans, procedures, laws, and regulations that could have a significant impact on operations and reports and determining whether the District is in compliance.



Reviewing the means of training staff to ensure all members are prepared knowledgeable of board policies, educational codes and other issues necessary to promoting student success



Appraising the current educational software in place to determine all the necessary adjustment to keep district under compliance.



Assessing, monitoring, and evaluating the integrity of the data submitted through the Public Education Management System (PEIMS) to ascertain accuracy and reflection of district operation.





Compliance Unit Mission & Vision



A decorative graphic in the top left corner consisting of a network of green lines connecting various points, resembling a molecular or web structure.

Compliance Unit Mission

The mission of the compliance unit is to help campus and district staff work towards long-term accountability goals, guide instruction, inform administrative policies, and ensure the district meets formal reporting requirements with the utmost integrity.



Mission Background

In Texans Can Academies, the Business Solutions Compliance department provides the Board of Trustees and the Superintendent with independent analysis, appraisals, and recommendations concerning the adequacy and effectiveness of the District's educational systems of internal control and the quality of performance of management in carrying out assigned responsibilities with the utmost integrity.

Support from the administration and the Board of Trustees is essential for the compliance staff to carry out this responsibility. For this reason, the internal audit department reports administratively to the Superintendent and functionally to the Board.



Break Out Session Developing a Cohesive Vision

The purpose of this activity is to gather your input to help us create a cohesive vision.



Directions:

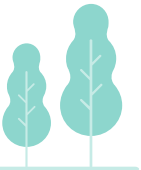
1. We will returned to our assigned breakout rooms
2. Each group will be facilitated by a member of the Compliance Unit
3. Each group will name a timekeeper and a reporter.
4. You will have 10 minutes for this activity. Be ready to share out whole group on the following questions:

What is a vision?

A vision statement is an inspirational statement of an idealistic emotional future of a company or group.

If you're working on something that you really care about, you don't have to be pushed. The vision pulls you.
-Steve Jobs

- What comes to mind when you read this quote?
- After reviewing the Compliance Unit's background, scope, and in thinking of this quote, what should be part of the vision for our unit?





VISION...





NEXT

STEPS



Phase I: System Assessment

- Policies Procedures
- 360 Campus Reviews
- 360 Department Reviews
- External Consultant Feedback
- Compliance Map
- Next Year Implementation





DATA

The image features a hand pointing at a central circle containing the word "DATA". This central circle is surrounded by several smaller circles, each containing a white icon of a person in a suit and tie. Arrows point from the central circle to each of these surrounding circles, indicating a flow of information or data distribution. The background is a blurred image of a person in a blue shirt.

Phase 2 : 2021-2022 Big Rocks - Integrity is our driving force

Accountability

- Policies and procedures will be aligned to TEA standards
- Districtwide Calendar
- Training Management System
- Revised SMS

Alignment

- Analyzing systems to ensure compliance with TEA policies
- Professional Development
- District implementation of processes and procedures.
- Support Provided by Departments to campuses

Monitoring

- Monthly 360 Reviews will be conducted in all areas.
- Coaching and Feedback
- Districtwide Cohesive Implementation of Processes and Procedures
- Evaluation of implementation of the standards
- SMS





360°



TCA-Department 360 Reviews

Policies, Plans, Procedures, Laws and Regulations.

- Leadership
- Education Department
- PEIMS/Compliance/IT
- Human Resources (HR)
- Finance
- Facilities
- Development



Questions...



Graduation Updates

- Overview SMS Graduation
- Double Credit Labels
- Data Clerk Entry
- Diplomas: Upon approval underwriters
- Transcripts: Upon approval underwriters
- Ceremony: Summer





Contact us...

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