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COMPLIANCE UNIT BOARD REPORT

COMMITMENT – AWARENESS – OBJECTIVITY



Fernando Marino

For the month of November 2021



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- None this time

Accomplishments

360 and CIP Correlation

The compliance unit successfully correlated every condition from the renewal letter with a District or Campus Evaluation Review 360. See the chart below showing which 360 evaluation is related to each condition:

Condition # 1 Monitors to Conservators No 360 Required	Condition # 2 <ul style="list-style-type: none"> Award of credit - student placed in appropriate classes promptly Credit by exam - policies must be adopted by board Personal Graduation Plan - establishment Data Validation 360	Condition # 3 <ul style="list-style-type: none"> Individual Graduation Plan (IGCs) - implemented with Fidelity Tiered intervention for students facing IGCs Data Validation 360
Condition # 4 Transcript's accuracy Data Validation 360	Condition # 5 Credit Recovery - policies and procedures Data Validation 360	Condition # 6 Testing integrity Testing 360
Condition # 7 <ul style="list-style-type: none"> ESL - certifications Special Education - compliance Special Education - graduation ESL - compliance ESL & SPED 360	Condition # 8 Finance Internal Audits	Condition # 9 <ul style="list-style-type: none"> Certified Counselors Onboarding and annual training T-TESS and P-TESS Compliance Unit – reporting Special Reports
Condition # 10 <ul style="list-style-type: none"> Board training Human Resources - audits Management - training Engagement Governance 360		

360 Updates

Student's Services 360: The student services 360 will be unified with the Multi-Tiered System of Support 360. The new 360 evaluation will be named MTSS, and the first evaluation will be conducted at the beginning of Term III.

HB4545 360: Since the district is still allocating resources to fulfill the HB4545 requirements, the first 360 HB4545 Evaluation will be completed at the beginning of Term III.

TIP 360: From Conservator Dr. Tims, in a meeting on October 28, 2021, The Compliance Unit will no longer conduct a 360 TIP evaluation.

Governance: The Compliance Unit contacted Travis Whisenant for guidance in regard to 360 Governance evaluation. After meeting with Mr. Whisenant and Conservator Dr. Tims on October 27, 2021, the compliance unit will utilize the LSG Integrity Instrument and Quarterly Tracker as the framework for this 360. The Compliance unit will complete this process 4 times a year. The Governance Committee can provide details on how the process will be conducted. Find the LSG Integrity Instrument below:

QUARTERLY PROGRESS TRACKER						
School Board:				Date:		Quarter:
Framework	Three Quarters Ago	Two Quarters Ago	One Quarter Ago	Current Quarter	Next Quarter	Total Possible Points
Vision & Goals 1						15
Vision & Goals 2						15
Vision & Goals 3						10
Vision & Goals 4						5
Progress & Accountability 1						15
Progress & Accountability 2						5
Systems & Process						15
Advocacy & Engagement						10
Synergy & Teamwork						10
TOTAL SCORE						100

By signing below, I affirm that the Lone Star Governance Integrity Instrument was completed and is accurate			
Board Member Signatures:	% Student Outcome Minutes	Vote Count For	Vote Count Against

EVALUATION NOTES
<p>The Standard of evidence for items where board action is required will be the minutes of the meeting during which the Board voted to take the described action. Where an opinion of the Board is required, a resolution or vote passed by the Board will meet the standard of evidence. Any Board completing a self-evaluation using the LSG Integrity Instrument that is supported or reviewed by an LSG Coach may submit the review for the LSG Leaderboard. If the Board would like their self-evaluation reviewed by an LSG Coach, please email the completed LSG Integrity Instrument to LSG@tea.texas.gov.</p>

360 Updated Timeline

Each 360 developed by the Compliance Unit will be conducted following the schedule below:

<i>360's Name</i>	<i>Term 1</i>	<i>Term 2</i>	<i>Term 3</i>	<i>Term 4</i>
<i>Data Validation</i>	⊗	⊗	⊗	⊗
<i>Attendance</i>	⊗	⊗	⊗	⊗
<i>Special Education</i>			⊗	⊗
<i>Curriculum & Instruction</i>	⊗	⊗	⊗	⊗
<i>Governance</i>			⊗	⊗
<i>Accountability</i>	⊗	⊗	⊗	⊗
<i>HB4545</i>			⊗	⊗
<i>Testing</i>		⊗		⊗
<i>ESL</i>	⊗	⊗	⊗	⊗
<i>MTSS</i>		⊗	⊗	⊗
<i>Safety & Security</i>	⊗	⊗	⊗	⊗

Safety & Security 360

360 Evaluation for Safety and Security is now completed. A description of the evaluation is shown below:

Completion of EOP Trainings	Request training agendas and signsheets from campuses and corporate offices
Communication Devices Accessible	Compliance unit will walk around the buildings and will ensure that all the staff have communication tools accessible
Knowledge of EOP App	Staff members districtwide should be able to demonstrate to the compliance unit of the EOP App existence
Safety and Security Audit	Facilities director should provide the dates of the Safety and Security Audit
Safety and Security Audit Reported to Board	Facilities director should provide the dates of the Safety and Security Audit Board Reporting
EOP Annual Plan by District	Facility director should provide the plan to compliance
EOP Annual Plan by Campus	Principal or AP should provide the plan to compliance
Mandatory Drills and Exercises	Schedules and proof of prior exercises conducted in the campus will be requested by Compliance unit
District and Campus Meetings	3 Meetings required yearly. Facilities Director should provide with agendas, sign-in sheets and meeting schedules.

District Visitor Policy	Principal, APs and District Personnel should be able to pull the policy and demonstrate some policy knowledge
Railroad Policy Campus Knowledge	Principal, APs and District Personnel should be able to pull the policy and demonstrate some policy knowledge. Only Applicable to Lancaster and Houston North
Natural Disaster and Multi Hazard Policy	Principal, APs and District Personnel should be able to pull the policy and demonstrate some policy knowledge
Notifications System - Parent and Students	Principal, AP or campus designee will be able to show prior notifications in the SwiftK12 System
Mandatory Trainings	Training on Suicide Prevention, Mental Health, Safety, Special Education and Classroom Management. Request training agendas and sign-in sheets from campuses and corporate offices
Campus Safety Committees	Proof of creation. Request agendas and sign-in sheets from campuses and corporate offices
Substitute Teachers Policy	Principal, APs and District Personnel should be able to pull the policy and demonstrate some policy knowledge

360 Data Validation Campuses - Practice

During the first week of October 2021, the compliance unit completed a practice round of the data validation and attendance 360 evaluations in each campus. Campuses received the errors encountered from the practice round. Campuses have a 3 to 4 weeks window to make all corrections before the actual evaluation is executed in November 2021.

Personal Graduation Plans PGPs

The compliance unit successfully launched the PGPs platform inside of SMS. Campuses now will be able to create PGPs electronically. During Term 3, the compliance unit will implement the PGP data monitoring system to ensure that every student has a PGP (Condition #2)



Personal Graduation Plan

for

Harol Andres Aguilar Lopez

Campus: 001-Dallas Can Charter
Counselor: Stacey Wivl
PGP Generated on:



Student ID#: 52058
Date of Birth: 8/26/2001
Current Grade: 12
Enrollment Date: 8/26/2021
First Yr Entered Grade 09: 2015

Student's Selected Endorsement(s):	At-Risk Indicator(s) (select all that apply):
<input checked="" type="checkbox"/> Multidisciplinary Studies <input checked="" type="checkbox"/> STEM <input type="checkbox"/> Business and Industry <input type="checkbox"/> Arts and Humanities <input type="checkbox"/> Public Service <input type="checkbox"/> None (cannot select until 11th gr. w/parent approval)	<input checked="" type="checkbox"/> 01-Was not advanced grade levels <input type="checkbox"/> 02-Did not pass two or more core courses <input checked="" type="checkbox"/> 03-Did not pass EOC <input checked="" type="checkbox"/> 05-Is pregnant or is a parent <input type="checkbox"/> 06-Has been placed in alternate education program <input type="checkbox"/> 07-Has been expelled 0 08-Parole/Probation/Deferred Prosecution <input type="checkbox"/> 09-Has previously dropped out <input type="checkbox"/> 10-Limited English Proficiency (LEP) <input type="checkbox"/> 11-In the care of Dept Protective Services
Program(s) (select all that apply):	
<input checked="" type="checkbox"/> At-Risk	

Current Projects

CIP Phase II

On September 2021, Ms. Salguero from the compliance unit provided an overall status of the Continuous Improve Plan (CIP) and discovery of next steps.

Condition	Description	Status (September 29, 2021)	Status (October 20, 2021)	Status (October 27, 2021)
2	a. Award of Credit - Stacy Venson	a. Was on hold as per Dr. Tims Pending the hire of the CAO. We did begin to set the status of this condition for cycle 2.	Waiting response from Ms. Venson	Waiting response from Ms. Venson
	b. High School Personal Graduations Plans- Fernando Marino	b. The design is ready, now waiting on completion of the Software. Some of the training material has been started, completion of training will be done once the software is completed.	All on track	All on track
	c. Curriculum Audit Recommendations - Stacy Venson	c. The team has analyzed the given recommendations by Region 10 and began the planning for setting systems in place for each recommendation. The following trainings have been provided: Talk, Read, Talk, Write Process, TCA Curriculum, TEKS Resource System, Year At a Glance, Instructional Focus Document Lesson Planning, and Instructional Strategies for Special Populations. In addition, communication and PD plans are underway. Link	All on track	All on track

3	<p>a. Individual Graduation Committees (IGCs)- Stacy Venson</p> <p>b. Tiered Intervention - Stacy Venson</p>	Implement a tiered intervention process for students who have not met the passing standard for End of Course assessments including Multi-Tier Levels of Support, Family Engagement, HB4545	a. Training from Mr. Marino and C&I was completed 9/28.	<p>3ab. The following action steps are past due:</p> <ul style="list-style-type: none"> Finalize Edgenuity online support for IGC students Ensure that re-testers are assigned to the appropriate remediation course by first ensuring data needed is on OndataSuite 	All on track
4	Eva Key	Ensure Accuracy in Graduation/Transcripts/Student Management Systems	a. The process and training materials include House Bill 5 Graduation requirements for 26 and 22 plans, CPR, PPI, legislative updates, endorsements, duplicate credits, phantom classes, course sequence, test scores, immunizations, At-Risk coding, transcript entries, AAR minimum standards, and transcript audit. The next step will be to complete the training of the new process, provide execution support, monitor implementation fidelity, and provide a monthly audit report to the conservator team. On Monday we are training the data clerks on duplicate credits, immunization, entering transcripts, online credit input, PPI, CPR and Speech Data Entry, EOC scores and graduation requirements.	<p>4. The following action steps are past due:</p> <ul style="list-style-type: none"> Upload to Doc Central the District Mission 100% accurate schedules (PP and handbook), transcript audit sample, state graduation requirement, maintaining missing records, joint transcript audit process, transcript check timeline. Monitor campus data roster in SMS, random audits (15 kids per grade level per campus), to ensure campuses are reviewing AAR's of all active to avoid double credits, erroneous 	<p>Missing evidence and status update for two action steps:</p> <ul style="list-style-type: none"> Upload to Doc Central the District Mission 100% accurate schedules (PP and handbook), transcript audit sample, state graduation requirement, maintaining missing records, joint transcript audit process, transcript check timeline. Monitor campus data roster in SMS, random audits (15 kids per grade level per campus), to ensure campuses are reviewing AAR's of all active to avoid double credits, erroneous

				labeling, and placing students in the wrong classes.	labeling, and placing students in the wrong classes. Meeting with Ms. Key tomorrow 10/28
5	<p>a. Limitation of Implementation - Gina Phillips</p> <p>b. Local Policy Development - Gina Phillips</p> <p>c. Staff Attestation Credit - Gina Phillips</p>	Accurate implementation of online and instructional services for credit recovery and accelerated instruction	<p>b. All Online Services staff should be completely trained by the start of school, pull initial reports to gauge how many students we have enrolled in both Online Services and Instructional Services, provide a spreadsheet to conservators, district and campus leadership to identify the 14-day progress of each IS student, and Cycle visits to each campus or region to provide face to face support and best practices. We will work together with the Academic Advising/Counseling team on each campus to ensure that scheduling guidelines are followed in a timely manner. Policy is being revised. I need to follow up with the staff attestation.</p>	<p>5abc. The following action steps are reflected in the CIP as past due:</p> <p>c. Complete updates policies and procedures for OS, IS, and the Online Services Manual. Hold a meeting to share, then, send the manual out to OS, teachers, AAs, and campus administration.</p> <p>d. House the Online Services Manual in a specific place and provide a binder with policies and Procedures and Edgenuity How To's.</p> <p>e. Complete a scope and sequence training plan, visit protocol to provide training, ensure policies and procedures are followed with integrity, provide on the moment coaching, and review observation</p>	<p>All on track</p> <p><i>(Note: was not able to verify evidence due to not having access to shared documents. Access requested).</i></p>

				<p>checklist with teacher.</p> <p>f. Keep everyone updated on the status of Online and Instructional Services by providing a report that informs number of enrollment, activities, completion, senior reports.</p> <p>g. To ensure staff is following the right course sequence and courses are completed with fidelity and integrity, we will establish a report that cross references Edgenuity courses with the course information captured from the student's transcript from Eschool. I will meet with Fernando to figure out how the report can be done.</p>	
6		Implement policies and procedures to ensure compliance with required test administration procedures and training activities to ensure validity, reliability, and security of assessments	h. Ms. Jones will provide detail.	6. All on track	On Track
7	<p>a. Certification</p> <p>b. Special Education Compliance</p>	Ensure certified/highly qualified teachers trained in differentiated	d. 50% of content teachers will effectively implement three out of ten sheltered instruction strategies. measured by a collection of writing samples to	7d. All on track	On Track

	c. Special Education Graduation and Drop-Out Rate - Stacy Venson	instruction to meet the needs of students with disabilities, English learners, along with other student groups with diverse needs	be scored using the TELPAS PLDs Rubric. Writing and reading samples will be collected by October 17, 2021.		
	d. ESL Compliance - Juanita Betancourt		a. By the end of October, we will have all policies and procedures updated and 90% of campus staff will be trained. This will be measured through my trainer tracker. All Action steps are detailed and currently working with Ms. Miles to ensure all items are updated.	7a: has not been started, no action steps are reflected for this section.	On Track
			b. By the end of October, we will have a tracking system in place for seniors who receive SPED Services, and this will be measured through the CTC Monthly Meetings.	7b. Action steps are on track and deadlines have been met. Evidence for action steps met needs to be uploaded.	On Track
			c. All the SPED teachers are certified, and every student that requires ESL is placed with a certified ELA/ESL teacher. We are working on filling in our ELA vacancies.	7c. Action steps are on track and deadlines have been met. Evidence for action steps met needs to be uploaded.	On Track
8	Marian Hamlett	Ensure financial compliance	a. On track with all the steps	On track with all steps. Progress towards action steps needs to be updated.	On Track
9	a. Compliance with TEC 33.007 - Norma Allen b. Human Resources - Norma Allen c. Educator/Superintendent Evaluation - Cynthia Miles d. Compliance Monitoring - Fernando Marino	Ensure compliance with policies and procedures that affect all aspects of the organization. Establish a system of integrity in which the Governance team is focused improving student outcomes	a. Hire 1-2 School Counselors by the end of October. We have hired two, every campus has either an advisor or counselor.	9a: The following action steps are reflected as past due in the CIP <ul style="list-style-type: none"> Sourcing and screening and talking to applicants. The campus implements ongoing and proactive recruitment strategies that include many sources for high-quality candidates. 	Some progress on the following action steps: 9a <ul style="list-style-type: none"> Sourcing and screening and talking to applicants. The campus implements ongoing and proactive recruitment strategies that include many sources for high-quality candidates. Ensure campuses

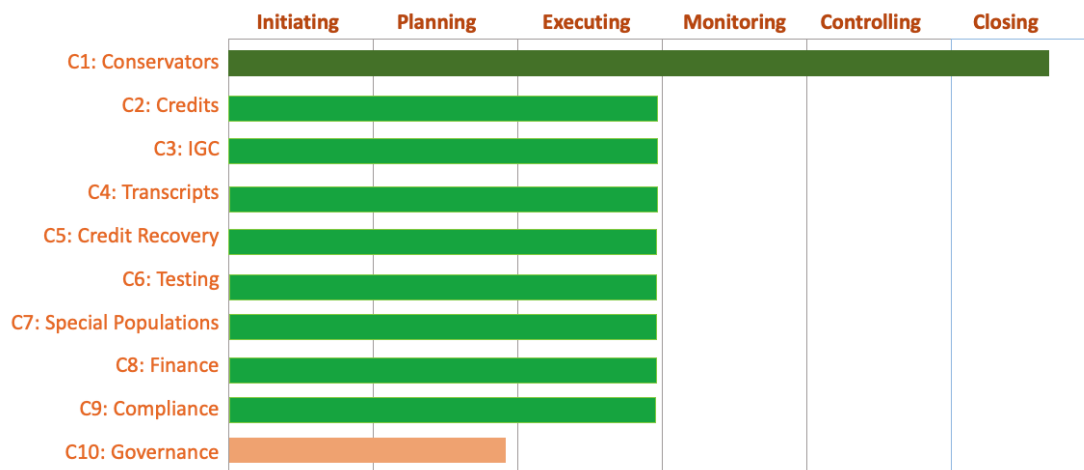
				<ul style="list-style-type: none"> Ensure campuses follow Interviewing procedures for possible candidates that meet criteria. Clear selection criteria, protocols, hiring, and induction processes are in place and align with the school's vision, mission, values, and goals. 	<p>follow Interviewing procedures for possible candidates that meet criteria. Clear selection criteria, protocols, hiring, and induction processes are in place and align with the school's vision, mission, values, and goals.</p>
			<p>b. We have provided job descriptions. Training reflected on the Trainer Tracker Report. Per Dr. Tims biographies will be completed by December. We are working with the Education team to develop a training plan for each position. We will work with the new CAO to determine key stakeholders.</p>	<p>9b: has not been started, no action steps are reflected for this section.</p>	<p>9b Some progress on the following action step:</p> <ul style="list-style-type: none"> Finalize education and certification reports that will be used for the biographies database.
			<p>c. By the end of December 2021, 80% of campus leaders will be proficient on the TTESS evaluation instrument. By the end of December 2021, 90% of campuses will successfully meet 91+ on the Review 360.</p>	<p>9c. For the following action steps, I see that you have uploaded evidence. Please update the "Progress Toward Action Step" column.</p> <ul style="list-style-type: none"> Ensure campus leaders have established expectations, policies and procedures in a district leadership manual to support 	<p>9c On track</p>

				<p>aligned practices which include job descriptions.</p> <ul style="list-style-type: none"> • Ensure campus leaders participate in the TPESS Goal Setting Process and are provided job embedded coaching and feedback during campus visits. Build instructional leadership capacity through coaching and feedback cycles. • Ensure campus leaders attend TIL (Texas Instructional Leadership) PD with Region 10 monthly. • Ensure campus leaders are following renewal conditions for curriculum implementation, district assessments, TTESS. 	
			d. All on track, reports have been provided to the board as scheduled.	d. All on track, reports have been provided to the board as scheduled.	9d On Track
10	<p>a. Board Training - James Ponce</p> <p>b. Human Resources</p>	Provide support and evaluation for principals utilizing PTESS and TTESS	<p>a. (a, c, d) Meeting with Dr. Ponce tomorrow to update items on the CIP</p> <p>b. The HR audit was completed. Please contact Ms. Allen for</p>	(a, c, d) Meeting with Dr. Ponce tomorrow to update items on the CIP	On Track

	Audit - <i>Norma Allen</i> c. Change Management Training - <i>James Ponce</i> d. High-Quality Engagement - <i>James Ponce</i>		the full report for confidentiality.	10b: has not been started, no action steps are reflected for this section.	
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The above report shows the status of the CIP as of October 27, 2021.

Overall, the CIP stage is under **Executing**.



Tracking Professional Development

Through the tracking training system the compliance unit will be able verify that required training from CAP letter is provided in a timely matter and ensure attendance requirements are met. Find below all provided training until September 30, 2021.

Alignment Conference 2021-2022: SA Highland
 Alignment Conference 2021-2022: DFW, SA main, Austin
 Campuses
 Beginning of School Year Bulletin
 Course Prerequisites
 Course Sequencing
 CPS Reporting
 District Mission-100% Accurate Schedules
 Ellevation BOY Training
 Endorsements
 Enrollment Training Austin/SA-BOY

Enrollment Training Dallas -BOY- Dallas Group 1
Enrollment Training Dallas-BOY- Dallas Group 2
Enrollment Training Fort Worth -BOY
Enrollment Training Houston -BOY
Enrollment Training Makeup
eSchool & Infosnap, Google
ESL Program Overview
ESL Program Overview
ESL Program Overview Presentation
HB 5 State Graduation Requirements
HB4545 Preview Only
Instructional Coach Training - Start of School
LPAC Framework Training
Math & Science
Meeting Norms
Online Learning
Other Graduation Requirements
PEIMS Coding
Personal Graduation Plan
SMS
Support Courses
Talk Read, Talk Write for Administrators
Test Training Name
TOT ELPS
Training
Transcript Audit Cycle
Transition 101- Indicator 13 Compliance

Aeries Software

PEIMS department is leading the transition from eSchool to Aeries software. This project starts October 1st, 2021 and will continue throughout this school year. Click [here](#) to see the milestones and plan for the project. Project updates for the month of October are below:

- ✓ Kickoff Call
- ✓ Monday.com Project Board
- ✓ Assign Implementation Team Members
- ✓ SFTP Team Creation
- ✓ 1st Database Transfer
- ✓ District Basic Database
- ✓ Kickoff Surveys
- ✓ Superintendent Meeting Updates

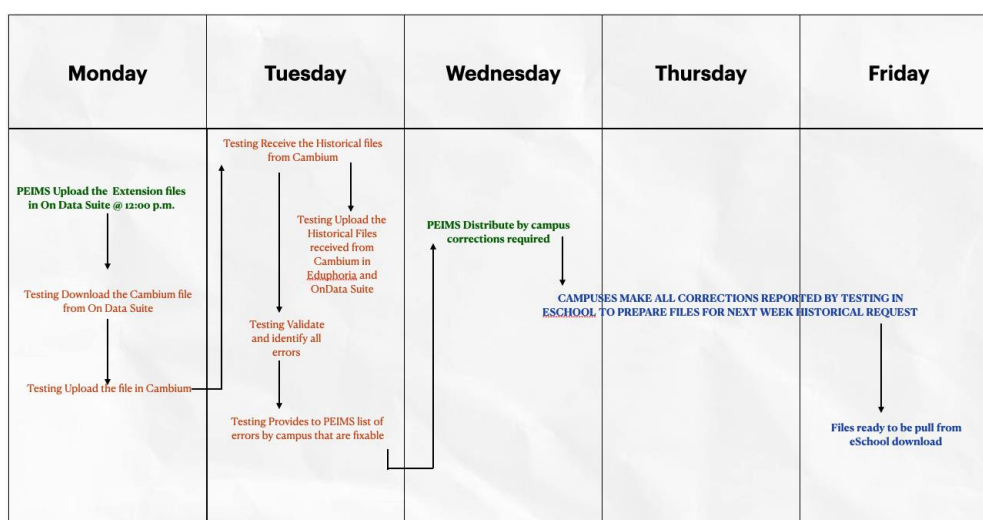
TIL Training

The compliance unit has attended two important trainings. The first training, Effective School Framework (ESF) Targeted Improvement Plan, provided an opportunity for campus leaders to polish their targeted improvement plans and ensure alignment to the ESF. The second training was focusing on data driven instruction.

Accountability

The compliance unit, in collaboration with other departments, is working on an accountability plan focused on student outcome. The purpose of this plan is to track student data and establish instructional strategies for the upcoming months towards to achieve student success.

The historical data that will provide all the resources to conduct the accountability analysis is acquired from a team effort from the testing department, Curriculum and Instruction, and The Compliance Unit. A weekly process is in place to gather the most recent historical data. See below the weekly cycle to obtain historical data:



Process Description

One of the goals of the compliance unit is to analyze the systems established to ensure compliance with TEA policies, plans, procedures, laws, and regulations that could have a significant impact on operations and reports and in determining the district's compliance status.

Compliance is ensuring that all the policies, procedures and processes are house in one location that is available for the entire organization: DocCentral. The compliance unit is currently working updating DocCentral. The processes currently in place in DocCentral are:

- Policies and Procedures
- Updates Student Handbooks
- Testing
- Scheduling
- Human Resources
- Finance
- PEIMS
- Texas Assessment Management System (TAMS)
- Texas Record Exchange (TReX), including training
- Duplicate credits on transcripts
- Transcript and diploma requests
- Individual Graduation Committee (IGC)

- Credit Recovery
- Transcript accuracy
- ESL compliance
- Enrollment process
- Personal Graduation Plan (PGP)
- Attendance Make-Up
- Student Services
- Remote Conferencing
- Safety
- HB 4545

Areas that are being updated and are nearing completion are:

- Special Education
- Discipline
- Online Services

Compliance Monitoring

Award of Credits

At the end of October 2021, the first term finished for all campuses. Compliance unit ran the following reports to ensure that credits are awarding correctly. The first **DRAFT** data obtained from those reports are listed below. This data will be discussed with campuses on the 360 Evaluations review to determine any correction that needs to be made.

- **Duplicate credits:**

Year	Duplicate Credits
2017	140
2018	308
2019	490
2020	495
2021	240
2022	23

- **Instructional Services class placement:**

As of October 31, 2021, a total of 747 Students are actively enrolled in instructional Services. A total of 303 students have already completed 100% the courses (0.5 Credits) in Instructional Services.

Total Active Students	747	134 Possible mistakes under campus review
Total Completed Courses	303	89 Possible mistakes under campus review
Total	1,050	223

- **Online Services class placement:**

As of October 31, 2021, a total of 891 Students are actively enrolled in Online Services. A total of 361 students have already completed 100% the courses (0.5 Credits) in Instructional Services.

Total Active Students	747	No Analyzed at this time
Total Completed Courses	361	Under campus review

- **Online Services:**
The number of credits awarded during the term. (No more than 2.5 Credits) No data found with a student with more than 2.5 Credits – In Compliance.
- **Previous school year records in place:**
Currently available under the enrollment metrics. Click [here](#) to see the report.
- **Credit by Exam reports:**
Currently no credit by exam have been reported. One small incident at Oak cliff was reported in regards of credit by exam that is currently review.

Academic Achievement Records (AAR)

At the end of October 2021, the Compliance Unit ran the following reports to ensure that credits are awarding correctly:

- **CPR, PPI and Speech reports:**
A total of 668 Seniors are currently missing these requirements in the transcripts.
- **Endorsements:**
24 Students are missing Endorsements currently.
- **EOC Scores:**
A total of 554 Students are missing label in the EOC records.
- **Duplicate credits previous school years labels:**
1,696 labels need to be reviewed to ensure that are appropriate coded in the system.

Solution: [Centralizing data clerks](#) under PEIMS will be the most efficient solution to ensure that all the issues found above will be controlled. Find copy of the plan clicking [here](#).

Personal Graduation Plan (PGP)

The Personal Graduation Plan project has three objectives:

- The creation of a new digital PGP form that will be housed in the Student Management System program. The team met together three times in May to discuss edits to this form and began generating the process for how the form will be used. The digital form is being created by developers and will be ready for testing in June. Click [here](#) to find the progress of the form. Successfully completed on October 7, 2021.
- The creation of a processes and procedures manual to guide campuses on the use of the PGP form. Completed on October 7, 2021. Visit Doc Central for the most updated version.
- PGPs estimated release time in SMS is October 15, 2021. On Target.
- Find below the timeline for the PGP Project

Date	Action Steps	Status	Department
6-May-21	Request Received to Create a PGP Platform Inside Of SMS	Completed	Compliance, Data and Software Management
15-Jun-21	Collection of Requirements	Completed	Compliance, Data and Software Management
7/6/2021	Design Completed for PGPs and submitted for developing	Completed	Compliance, Data and Software Management
10/6/2021	Application received in testing environment for review	Completed	Compliance, Data and Software Management
10/7/2021	Errors identified and Submitted back to Education Department for Review	Completed	Education/Scheduling
10/18/2021	Meet with Counseling/Scheduling to train 2 campuses. Westcreek and Dallas North	Completed	Compliance, Data and Software Management
10/20/2021	Software management trained all Counseling and Academic Advisors on how to manage the PGP application	Completed	Compliance, Data and Software Management
10/26/2021	Application release live with data. Ready to use by Academic Advisor	Completed	Compliance, Data and Software Management
12/20/2021	Data review of all data for PGP completed	In Process	Compliance, Data and Software Management
1/20/2021	Projected to release PGP for Superintendent Signature	In Process	Compliance, Data and Software Management
1/21/2021	Reporting Capability	In process	Compliance, Data and Software Management

PEIMS Coding

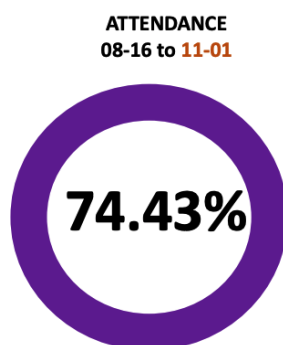
Conservators and Board Members will now have access to the live data from Texans Can. This data platform will provide information on Attendance, Demographics, CCMR, and more. The PEIMS department, under the Compliance Unit, will upload the data every month. To access the data dashboards, see instructions below, the data available represent last school year. If you need access to the database, please contact compliance@texanscan.org. Reports can be seeing below:

School Population (2021 - 2022 Preliminary Fall PEIMS file loaded 11/01/2021)		
Student Total	Count	Percent
9th Grade	5,039	100%
10th Grade	1,371	27.21%
11th Grade	1,347	26.73%
12th Grade	1,250	24.81%
Not Enrolled on Snapshot ("Notes")	1,071	21.25%

Student Demographics (2021 - 2022 Preliminary Fall PEIMS file loaded 11/01/2021)			Count	Percent
Gender				
Female			2,411	47.85%
Male			2,628	52.15%
Ethnicity				
Hispanic-Latino			3,329	66.06%
Race				
American Indian - Alaskan Native			9	0.18%
Asian			12	0.24%
Black - African American			1,494	29.65%
Native Hawaiian - Pacific Islander			2	0.04%
White			101	2.00%
Two-or-More			92	1.83%

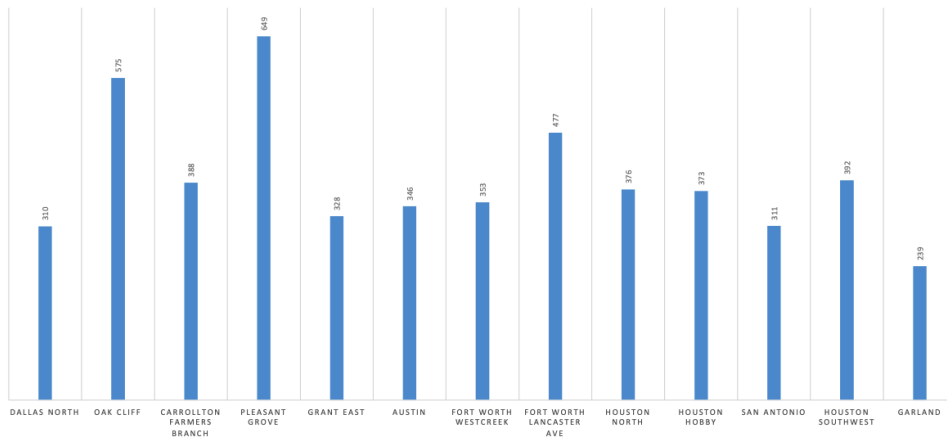
Student by Program (2021 - 2022 Preliminary Fall PEIMS file loaded 11/01/2021)			Count	Percent
Limited English Proficient (LEP)			1,553	30.82%
Bilingual			0	0.00%
English as a Second Language (ESL)			1,425	28.28%
Alternative Bilingual Language Program			0	0.00%
Alternative ESL Language Program			0	0.00%
Gifted and Talented			0	0.00%
Special Education (SPED)			465	9.23%
Title I Participation			5,039	100.00%
Dyslexia			143	2.84%
Economic Disadvantage				
Economic Disadvantage Total			2,697	53.52%
Free Meals			2,686	53.30%
Reduced-Price Meals			11	0.22%
Other Economic Disadvantage			0	0.00%
Homeless Statuses				
Homeless Status Total			7	0.14%
Shelter			1	0.02%
Doubled Up			2	0.04%
Unsheltered			1	0.02%
Hotel/Motel			3	0.06%

Other Student Information (2021 - 2022 Preliminary Fall PEIMS file loaded 11/01/2021)			Count	Percent
At-Risk			4,104	81.44%
Title I Homeless			0	0.00%
Immigrant			0	0.00%
Migrant			1	0.02%
Military Connected			0	0.00%
Foster Care			0	0.00%
CTE Single Parent/Pregnant Teen			0	0.00%
Section 504			275	5.46%
Intervention Indicator			0	0.00%
IEP Continuer			110	2.18%
Transfer In Students			0	0%



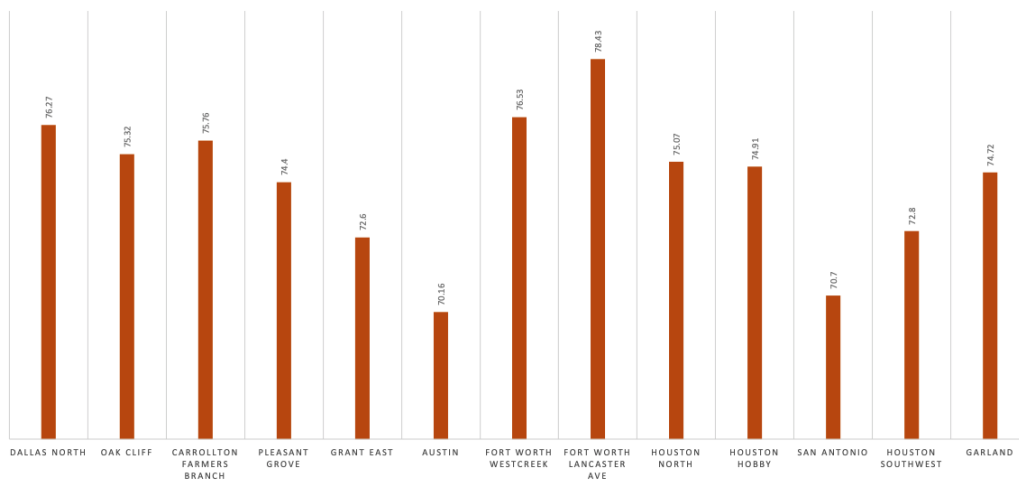
By November 1st, 2021

ENROLLMENT



August 16th to November 1st, 2021

ATTENDANCE



Week	Attendance	ADA
8/16 - 8/20	88.15%	2292
8/23 - 8/27	78.84%	3254
8/30 - 9/03	77.19%	3400
9/07 - 9/10	75.59%	3530
9/20 - 9/24	73.74%	3629
9/27 - 10/01	73.2%	3643
10/04 - 10/08	74.08%	3723
10/11 - 10/15	76.07%	3818
11/01 - 11/05		

OTHER TASKS

ASSIGNED BY CONSERVATORS

Graduation Report

The compliance unit is in the process of reviewing files for Overflow Graduates. These students completed all of their credits at the end of the 2021 school year but were missing minor documentation or needed to complete their IGC projects. A total of 16 students were submitted for consideration. The review of these Overflow Graduates will be completed by the end of Term 1. Detail report available [here](#).

Status	Number of Students
Graduated this year from 2020-21	8 Students
Pending Graduation 2020-21	6 Students
Graduation Rejections from last year	2 Students*
2021-22 Graduated	1 Student
2021-22 Pending Graduation	1 Student

*These students must be enrolled during 2021-22 school year to earn a diploma.

Enrollment Metrics

The Compliance Unit completed a report until October 31st, 2021. Click [here](#) to see the report.

Instructional Services

The Compliance Unit completed a report until October 31st, 2021. Click [here](#) to see the detail report.

Satisfying Renewal Conditions:

During the weekly meeting with Conservator Dr. Hayes, a few questions were raised regarding satisfying certain conditions from the renewal letter. Answer to those questions are detailed below:

- a. Renewal Condition 2A, Students are placed in appropriate classes within one day of enrollment. *SMS under the data roster capability will allow the Compliance Unit to place reports to ensure that students are appropriately placed in the correct classes.*
- b. Renewal Condition 2b, TCA will implement a Personal Graduation Plan (PGP) that must (1) identify a course of study that fulfills the graduation requirements, (2) promote college and workforce readiness, and (3) facilitate the student's transition from secondary to postsecondary education. *SMS Fulfill this requirement. During a meeting with Dr. Hayes on October 27, 2021, The Compliance Unit demonstrated the difference between PGPs in Eduphoria and our new PGPs platform that was launched this month. The PGPs under SMS meet all the standards requested by TEA under this condition.*

- c. Renewal Condition 2b, TCA principals will designate a school counselor or administrator to review a PGP whenever a student first enters the charter school, regardless of the student's current grade. *SMS Fulfill this requirement.*
- d. Renewal Condition 2b, The PGP will be developed and kept in each student's permanent record folder; TCA staff must review the PGP with students annually; it will be signed and dated each year. *SMS Fulfill this requirement.*
- e. Renewal Condition 2b, Students entering their senior year shall have their PGP signed by the Superintendent to indicate that they are on track to graduate and that course credits align with graduation requirements. Per the PGP plan described above, this condition will be fulfilled in January. *SMS will produce reports that will analyze data and ensure that Superintendent is signing a plan with Fidelity.*

Fernando Marino
Compliance Unit Director
